

**NATICK ELKS LODGE 1425
PO BOX 381
95 SPEEN STREET
NATICK, MA 01760**



CONTRACT AGREEMENT AND REGULATIONS FOR HALL RENTAL

RESERVATION DATE _____ **NUMBER OF GUESTS ATTENDING** _____

TYPE OF HALL RENTAL _____

RENTAL TIME : FROM _____ **TO** _____

BAR WILL CLOSE 1/2 HOUR BEFORE FUNCTION ENDING TIME. THIS IS TO GIVE GUESTS TIME TO FINISH AND GATHER PERSONAL ITEMS.

NAME _____

ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

HOME PHONE _____ **CELL PHONE** _____

ALCOHOL BAR _____ **(Y OR N)** **BARTENDERS NEEDED** _____

OUR FUNCTION HALL HOLDS A MAXIMUM OF 250 GUESTS

MEMBERS PRICE _____ **NON-MEMBERS PRICE** _____

ONLY ELKS APPROVED CATERERS MAY HAVE USE OF THE KITCHEN. IF YOU PROVIDE YOUR OWN CATERER, A CERTIFICATE OF INSURANCE AND PERMIT FROM THE TOWN OF NATICK ARE REQUIRED.

CATERER TO BE USED _____

TO SECURE A FUNCTION DATE A \$100.00 DEPOSIT IS REQUIRED. BALANCE IS DUE 1 WEEK PRIOR TO THE FUNCTION.

CANCELLATION POLICY: YOU MAY CANCEL A RENTAL AGREEMENT 60 DAYS PRIOR TO THE EVENT AND RECEIVE A FULL REFUND. ANY TIME AFTER THIS DATE WILL RESULT IN A LOSS OF YOUR DEPOSIT.

YOU MUST NOTIFY THE CLUB MANAGER 7 DAYS PRIOR TO THE EVENT WITH A FINAL GUEST COUNT AS WELL AS THE NUMBER OF TABLES YOU REQUIRE AND ANY SPECIAL INSTRUCTIONS YOU MAY HAVE FOR HALL SET-UP.

I HAVE READ AND UNDERSTAND THE RULES AND REGULATIONS FOR RENTAL.

RENTOR _____ **CLUB MANAGER** _____

DATE _____ **CHECK NUMBER** _____ **AMOUNT** _____ **BALANCE** _____

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RULES, REGULATIONS AND CONDITIONS OF RENTALS

No intoxicating beverages shall be brought onto Lodge property at any time.

No intoxicating beverages shall be served to minors who may be in the rental party.

The Lodge hall shall be vacated promptly at the expiration of the rental period.

Payment for damage to lodge property, its fixtures, furniture and equipment, etc. shall be the responsibility of the party renting the facility. (except for reasonable wear)

No immoral or indecent action shows, gambling or the like shall be permitted on any part of the Lodge property. No popcorn or rice to be thrown on lodge property.

All food must be supplied by one of the Elks approved caterers. Renters can bring in their own food but will not have use of the kitchen. (No exceptions).

Any live entertainment or DJ will be kept at a reasonable volume level. Failure to comply will result in the termination of the rental. Maitre'D on duty will determine the proper volume level.

Those persons renting the Lodge facilities shall closely monitor the conduct of everyone in the rental party. However, if in the opinion of the Maitre'D on duty the conduct of an individual(s) becomes unruly or violates any of these rules, permission is hereby given to the Maitre'D on duty to evict the said offender(s).

Those persons renting the Lodge facilities shall abide by any and all decisions of the steward in regard to serving alcoholic or other beverages to anyone in the rental party.

The management reserves the right to require a Police Officer at any function. This will be paid by the rental party.

The Management reserves the right to cancel any or all contracts for any infractions including:
Falsification of application.

Alcoholic Beverage Commission regulations

Natick Licensing Board regulations including Entertainment License when required

I the undersigned hereby agree to abide by the contract agreement and regulations of Natick Lodge of Elks 1425, as set forth on the application.

Manager _____ Date _____

Signature of Applicant _____ Date _____